

••• ACTIVE •••  
DISABILITY SERVICES  
AWARDS



### Terms & Conditions:

1. These Awards are run by Cara Sport Inclusion Ireland, in collaboration with HSE, Healthy Ireland and Sport Ireland, and these terms and conditions govern the nomination and award processes.
2. The application process is open from **31st August until 1st October 2021**.
3. Applicants/Services can nominate themselves or be nominated by a nominator.
4. There is no limit to the number of nominations that can be made by an individual or service.
5. Nominees may be shortlisted in multiple categories if deemed appropriate by the judges.
6. No nominations can be made by a member of Cara Sport Inclusion Ireland, HSE, Healthy Ireland or Sport Ireland.
7. Applicants and Nominators must be over 18 years of age.
8. An internal panel within Cara Sport Inclusion Ireland will be setup to select the shortlisted finalists.
9. Nominations can be made by completing the online entry form and providing supporting media (photos, video, PDFs). A maximum of 5 media files per entry is allowed.
10. Nominations received after the deadline will not be considered eligible.
11. Entry forms, including personal information, should be completed in full.
12. Entries will be judged only on the information supplied and their contribution to the category criteria.
13. The shortlisting process will be:
  - a) Five entries will be shortlisted for each category by the internal panel
  - b) The Awards judging panel will then select the winners from the selected finalists.
  - c) Each short-listed finalist will be contacted to notify them and provided with further details of how the winner will be announced.
14. Winners will be announced at the virtual awards ceremony which will be published online on **Friday 12th November 2021**. This date may be changed if deemed necessary by the organisers.
15. Judges have the right to move applications to a different award category if deemed more appropriate.
16. The panels' decision is final. No correspondence relating to the Awards will be entered into after the publication of winners.
17. Cara Sport Inclusion Ireland reserves the right to:
  - a) Vary the opening and closing times for making nominations and to vary the date of the announcement of the awards;
  - b) Disqualify any nominee who breaches the rules, these terms and conditions, or fails to meet the category description or has acted fraudulently or disreputably in any way; and
  - c) Cancel or vary the awards or any of the selection processes or criteria, at any stage, if in its opinion it is deemed necessary or if circumstances arise outside its control.
18. Cara Sport Inclusion Ireland cannot accept any responsibility for any technical failure or malfunction or any other problem which may result in any nomination not being properly registered online.
19. Cara Sport Inclusion Ireland will only use an individual's personal information for the purposes of administering this award and other than as outlined in these terms and conditions, will not publish or provide them to anyone without the permission of the individual.
20. Cara Sport Inclusion Ireland is responsible for collection and processing of personal information as part of the nomination process.
21. Privacy Notification: As part of the judging process, Cara Sport Inclusion Ireland will share the nominees' personal information (as provided on the Nomination Form or within the Nomination Video) with judges on the panel. Judges will only use the information for this purpose of judging against the criteria for the award in which the individual has been nominated. Cara Sport Inclusion Ireland will use the email address or telephone number provided to contact the individual to notify them if they have been shortlisted.
22. By submitting an entry, the nominator is certifying that he/she understands and accepts the terms and conditions.